

Advisory Council Membership Committee Meeting
June 13, 2012 1:00 PM
CTPS Conference Room

Chair Monica Tibbits called meeting to order at 1:00 PM.

The first agenda item was a review of the Advisory Council by laws. Committee members discussed proposed changes. The first set of changes related to the proposal to allow MPO member entities to vote on the Advisory Council and the implications of those changes.

Points made during the discussion and the resulting decisions include:

- The Membership Committee members want to encourage participation from all MPO member entities.
- MassDOT participation might be encouraged by offering the agency more than one vote. MassDOT should be consulted to find out if the agency would be interested in having more than one vote.
- Other changes relative to non-MPO entities were suggested and agreed upon, such as
- Staff will incorporate suggested changes into a draft revised by law document.
- The by laws could be reviewed with the Advisory Council membership at the July meeting. Proposed changes must be sent to the membership one week before a meeting in order for them to be able to approve the changes at that meeting.
- The Membership Committee will meet prior to the meeting to affirm all changes being forwarded to the membership.

The second agenda item included an updated draft of the introduction to the Advisory Council letter of invitation to prospective members. The invitation to participate was also reviewed. In addition, members reviewed a table of possible members to be contacted. The following issues were raised and decisions reached:

- Members discussed whether social service agencies should be solicited and the criteria to be used to identify the agencies. CDCs are not necessarily a good match for Advisory Council membership, because they seem to have a very local focus instead of a regional focus.

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- This membership outreach should encourage more minority, low-income, business and geographically diverse membership. Regional chambers of commerce seem to be good candidates.
- Members agreed that there are benefits to bringing a more diverse group to the Council and that there be an effort to reach out to the minority community. Also, it would be helpful to enforce the existing guidelines on attendance.
- The letter of invitation will include attendance guidelines and informing potential new participants that there is a three-meeting threshold to become a voting member.
- Staff will incorporate the suggested changes to the letter and list.

Meeting adjourned at 2:20 PM

Attendance

Monica Tibbits, Chair
Laura Wiener, Arlington
Steve Olanoff, RTAC Chair
Pam Wolfe, MPO Staff
David Fargen, MPO Staff

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