**BOSTON REGION METROPOLITAN PLANNING ORGANIZATION** 



Jamey Tesler, Acting MassDOT Secretary and CEO and MPO Chair Tegin L. Teich, Executive Director, MPO Staff

# MEMORANDUM

- DATE: July 1, 2021
- TO: Boston Region Metropolitan Organization
- FROM: Tina Cassidy and Brian Kane, Co-chairs of the Administration and Finance Committee
- RE: Recommendation to Approve the Draft SFY 2022 CTPS Operating Budget

# 1 INTRODUCTION

The Administration and Finance Committee met on June 17, 2021, to discuss the draft state fiscal year (SFY) 2022 operating budget for Central Transportation Planning Staff (CTPS). Hiral Gandhi, Director of the Finance and Operations group, provided the committee with detailed information on the line-item budget, anticipated funding sources, and the five-year computer plan.

### 2 DISCUSSION

The SFY 2022 draft operating budget totals \$6,679,650 and supports 58 positions. This budget is \$231,650, or three percent, more than the approved SFY 2021 budget of \$6,448,000. SFY 2021 spending is projected to end at \$5,811,775, approximately 10 percent less than budgeted.

## 3 RECOMMENDATION

Having conducted a satisfactory review of the SFY 2022 CTPS operating budget, the Administration and Finance Committee unanimously recommends approval of the budget to the board of the Boston Region Metropolitan Planning Organization.

Civil Rights, nondiscrimination, and accessibility information is on the last page.

The Boston Region Metropolitan Planning Organization (MPO) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of race, color, or national origin (including limited English proficiency), be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, Federal Transit Administration, or both, prohibit discrimination on the basis of age, sex, and disability. The Boston Region MPO considers these protected populations in its Title VI Programs, consistent with federal interpretation and administration. In addition, the Boston Region MPO provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with U.S. Department of Transportation policy and guidance on federal Executive Order 13166.

The Boston Region MPO also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 sections 92a, 98, 98a, which prohibits making any distinction, discrimination, or restriction in admission to, or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. Likewise, the Boston Region MPO complies with the Governor's Executive Order 526, section 4, which requires that all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

A complaint form and additional information can be obtained by contacting the MPO or at <u>http://www.bostonmpo.org/mpo\_non\_discrimination</u>.

To request this information in a different language or in an accessible format, please contact

Title VI Specialist Boston Region MPO 10 Park Plaza, Suite 2150 Boston, MA 02116 civilrights@ctps.org

#### By Telephone:

857.702.3702 (voice)

For people with hearing or speaking difficulties, connect through the state MassRelay service:

- Relay Using TTY or Hearing Carry-over: 800.439.2370
- Relay Using Voice Carry-over: 866.887.6619
- Relay Using Text to Speech: 866.645.9870

For more information, including numbers for Spanish speakers, visit https://www.mass.gov/massrelay