

Draft Memorandum for the Record Boston Region Metropolitan Planning Organization Unified Planning Work Program Committee Meeting Summary

July 27, 2023, Meeting

1:00 PM–1:20 PM, Zoom Video Conferencing Platform

Derek Krevat, Chair, representing Gina Fiandaca, Secretary of Transportation and Chief Executive Officer of the Massachusetts Department of Transportation (MassDOT)

Decisions

The Boston Region Metropolitan Planning Organization's (MPO) Unified Planning Work Program (UPWP) Committee agreed to the following:

- Waive the public comment period and recommend that the full MPO board endorses the Federal Fiscal Year (FFY) 2023 UPWP Amendment Two.

Materials

Materials for this meeting included the following:

1. FFY 2023 UPWP Amendment Two Table ([pdf](#)) ([html](#))
2. FFY 2023 UPWP Redlined ([pdf](#))
3. FFY 2023 UPWP Clean ([pdf](#)) ([html](#))
4. FFY 2023 UPWP Appendices ([html](#))
5. FFY 2023 UPWP Amendment Two Memo ([pdf](#)) ([html](#))

Meeting Agenda and Summary of Discussion

1. Introductions

See page 4.

2. Public Comments

Dan Jaffe, Charlestown resident, spoke of transportation issues affecting the community.

3. Action Item: FFY 2023 UPWP Amendment Two—*Srilekha Murthy, MPO Staff*

S. Murthy stated that the FFY 2023 UPWP Amendment Two proposes third-quarter adjustments to program budgets to account for changes in staffing or program needs

throughout the fiscal year. Third-quarter adjustments have been made to the UPWP in recent years. Examples of budget adjustments include an increase in the Long-Range Transportation Plan budget due to development involving more staff than initially anticipated and staff attrition, while the Climate Resilience Program was developed before a Resilience Planner was hired and an intern has been hired to support the program. Budget adjustments represent a net zero change to the UPWP budget.

Staff request for the UPWP Committee to vote to waive the public review period and recommend for the full board to endorse the amendment.

Discussion

Lenard Diggins, Regional Transportation Advisory Council, asked where the adjustments included in the redlined document can be found. S. Murthy stated that they can be found within Chapter Three and program budgets and descriptions.

David Koses, City of Newton, asked about the staff's ability to implement budget adjustments. Annette Demchur stated that budget changes over 25 percent require a public review period and board approval, while budget changes under the 25 percent threshold require board approval.

Steve Olanoff, Three Rivers Interlocal Council, asked for clarification on the requested vote. S. Murthy stated that the Public Engagement Plan gives the UPWP Committee the authority to recommend for the board to waive the public review period and endorse.

Vote

A motion to recommend for the MPO board to waive the public review period for the FFY 2023 UPWP Amendment Two was made by the Three Rivers Interlocal Council (S. Olanoff) and seconded by the Regional Transportation Advisory Council (L. Diggins). The motion carried.

Vote

A motion to recommend for the MPO board to endorse the FFY 2023 UPWP Amendment Two was made by the Three Rivers Interlocal Council (S. Olanoff) and seconded by the Regional Transportation Advisory Council (L. Diggins). The motion carried.

4. Members Items

Tom Bent, Inner Core Committee, spoke about Zoom logistics.

5. Next Meeting

To be announced

6. Adjourn

A motion to adjourn was made by the Inner Core Committee (T. Bent) and seconded by the MBTA Advisory Board (Amira Patterson). The motion carried.

Attendance

Members	Representatives and Alternates
Massachusetts Department of Transportation (Office of Transportation Planning)	Derek Krevat
Regional Transportation Advisory Council	Lenard Diggins
At-Large City (City of Newton)	David Koses
Inner Core Committee (City of Somerville)	Tom Bent
Three Rivers Interlocal Council Alternate	Steve Olanoff
MBTA Advisory Board	Amira Patterson

Other Attendees	Affiliation
Miranda Briseño	MassDOT
Dan Jaffe	Charlestown resident

MPO Staff/Central Transportation Planning Staff

Tegin Teich, Executive Director
Annette Demchur
Hiral Gandhi
Stella Jordan
Erin Maguire
Srilekha Murthy
Judy Taylor

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