



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Monica Tibbits-Nutt, MPO Chair | Secretary and CEO, Massachusetts Department of Transportation
Tegin Leigh Teich, Executive Director, MPO Staff

WORK PROGRAM INTERAGENCY TRANSIT CONNECTIONS

AUGUST 7, 2025

Proposed Motion

The Boston Region Metropolitan Planning Organization (MPO) votes to approve this work program.

Project Identification

Unified Planning Work Program (UPWP) Classification

Not listed in federal fiscal year (FFY) 2025 UPWP

Project Number 14381

Client

Massachusetts Bay Transportation Authority (MBTA)

Client Supervisors: Laura Gilmore and Sandy Johnston

Project Supervisors

Principal: Rose McCarron

Manager: Bradley Putnam

Funding Source

MassDOT-Directed Planning Funds

Schedule and Budget

Schedule: 12 months from notice to proceed

Budget: \$35,000

Schedule and budget details are shown in Exhibits 1 and 2, respectively.

The overhead rate used to calculate the budget is subject to change every July 1 based on the approved projected overhead rate for the state fiscal year.

Relationship to MPO Work

This study is supported in full with non-MPO funding. Committing MPO staff to this project will not impinge on the quality or timeliness of MPO-funded work.

Background

The Massachusetts Bay Transportation Authority (MBTA) is the largest transit operator in Massachusetts, but it is not the only one. Within the MBTA's service area, other entities operate transit services, including universities, business associations formed into transportation management associations, and the Massachusetts Port Authority. Regional Transit Authorities (RTA) serve areas within the MBTA's Regional Rail service area, and many RTAs have hubs adjacent to MBTA Regional Rail stations.

The MBTA's upcoming Mobility Integrations Plan calls for enhanced connections between the MBTA and other transit providers through wayfinding signage and other amenities. To support this effort, the MBTA intends to pilot inventorying and mapping existing connections between MBTA services and other forms of transit.

Objectives

1. Conduct field assessments on a set of connection points to understand the state of rider ease in connections.
2. Provide results to the MBTA to assist in making recommendations for an ongoing program of evaluation and improvement.

Work Description

Task 1 Develop a Survey Tool

In consultation with the MBTA, CTPS will develop a survey tool to capture information on existing connections between the MBTA and other transit services. The tool would evaluate elements such as wayfinding signage, clarity of transfer opportunities, seating, shelter, and distance between connection points.

Products of Task 1

MBTA connections survey tool

Task 2 Survey Existing Conditions at MBTA Connection Points

CTPS will use the tool developed in task 1 to conduct a field inventory of selected points and report data to a central location for presentation to the MBTA.

Products of Task 2

Written descriptions, photos, and other survey data

Task 3 Document Results

CTPS will document the results of Task 2 and the methodology of the study in a technical memorandum or other format as requested by the MBTA.

Products of Task 3

Technical memorandum or other documentation

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Email: civilrights@ctps.org

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Exhibit 1
ESTIMATED SCHEDULE
Interagency Transit Connections

Task	Month											
	1	2	3	4	5	6	7	8	9	10	11	12
1. Develop Survey Tool												
2. Survey Existing Conditions												
3. Document Results												A

Products/Milestones

A: Technical memorandum

Exhibit 2
ESTIMATED COST
Interagency Transit Connections

Direct Salary and Overhead	\$33,500
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Task	Person-Weeks by Pay Grade					Direct Salary	Overhead (122.59%)	Total Cost
	G-8	G-6	G-5	G-1	Total			
1. Develop Survey Tool	1.0	1.0	1.0	0.0	3.0	\$5,300	\$6,497	\$11,797
2. Survey Existing Conditions	0.0	0.0	1.0	2.0	3.0	\$3,198	\$3,921	\$7,119
3. Document Results	1.0	1.0	1.9	0.0	3.9	\$6,552	\$8,032	\$14,584
Total	2.0	2.0	3.9	2.0	9.9	\$15,050	\$18,450	\$33,500

Other Direct Costs	\$1,500
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Travel	\$1,500
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TOTAL COST	\$35,000
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Funding
 MassDOT-directed Planning Funds